

What are the Next Steps – It's coming soon!

Where are the UKG Resources?

- Proceed to Skyline>Departments & Programs>Workforce Optimization Page or Skyline>Home Page>
- Regardless of your role within Horizon there are resources for you!



Monthly Webinars held on a variety of topics

Select your role to display the resources available

The screenshot shows the 'The Scheduling Resource Centre' page. On the left is a navigation menu with categories like 'Home', 'About', 'Events Calendar & Recordings', 'RSSC Supported Resources' (with sub-items: Employee, Manager, Nursing Supervisor, Support Staff), 'General Staff Resources' (with sub-items: Employee, Manager, Scheduler | Timekeeper, Self-Serve Employee, Payroll Employee, Legacy User), 'Self-Scheduling Resources', and 'Contact Us'. The main content area is titled 'The Scheduling Resource Centre' and includes a welcome message: 'Welcome! Select below to find your scheduling and timekeeping resources!'. Below this are three cards: 'RSSC Supported Resources' (with a group icon), 'All Other Staff Resources' (with an info icon), and 'Self-Scheduling Resources' (with a calendar icon). At the bottom, there are links for 'Kronos System Login', 'UKG System Login', 'Rotation Service Request', 'View Events Calendar', and 'Questions? Contact Us!'.

A separate communication will be sent to Managers with your implementation date and outlining expectations. *Specific education will be provided based on role. **Stay tuned for the date of your Training Session!

Have Questions? Contact us at Scheduling.Resources@HorizonNB.ca