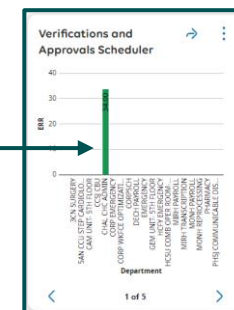




Introducing the UKG Software from a Scheduler or Timekeeper Point of View.

Let's Get to Know Your New Verifications and Approvals View

- Google Chrome is the recommended browser
- Reviewing verifications and performing approvals will be done using the **Verifications and Approvals Scheduler** tile
 - Errors requiring correction will be displayed on this tile (example in green) ←
- Some features may not be available to all users (options will be based on role)



Approval button to approve employee timecards

Grouped By Facility, Department column will expand to show individual employee information

Column Names are similar to current Kronos Daily Verification columns

Sum totals are displayed along each unit row and also at bottom of window

Selected Locations allows users to create favourites for frequently used groupings

Grouped By...	Employee...	Status	Primary J...	ERR	TTL REG ...	WORK HRS	INSUFF	EDU	Sick Paid	Sick Unp...	Med Appt	VAC	FRL	TO	SH	OT 1.5	OT 2.0	Meal 1.0	Meal 1.5	Meal 2.0	ED...
Saint John Reg...					Sum 251....	Sum 221....		Sum 4.00		Sum 11.25	Sum 7.50		Sum 7.50			Sum 0.75			Sum 0.75		
SJR5CS					Sum 60.25	Sum 56.25		Sum 4.00								Sum 0.75			Sum 0.75		
TESTHZ, Ma...	FT	RNCA			56.25	56.25										0.75			0.75		
Karev, Alex	FT	RNCA			4.00			4.00													
TESTHZ, April	FT	RNCA																			
TESTHZ, Ats...	FT	RNCA																			
SJRRELIEF...					Sum 75.00	Sum 48.75			Sum 11.25	Sum 7.50		Sum 7.50									
SJRH FAMIL...					Sum 116....	Sum 116....															
					Sum	Sum 251....	Sum 221....	Sum 4.00	Sum	Sum 11.25	Sum 7.50	Sum	Sum 7.50	Sum	Sum	Sum 0.75	Sum	Sum	Sum 0.75	Sum	Sum

Note: Some features displayed may not be available for your specific user role. For questions contact [click here to email Support Team](#).

Stay Tuned for **Volume 5** arriving soon!