

Co-Chair: Ms. Margaret Melanson
V.P. Quality & Patient Centred Care
Co-Chair: Dr. Wayne MacDonald

Meeting Location:
Zoom

Date: Monday, March 1, 2021

Meeting Time: 1:00 p.m. – 3:00 p.m.

REQUIRED ATTENDEES

Present (✓) Regrets (R) Absent (A)

PATIENT EXPERIENCE ADVISORS							
✓	Shirley Renouf	R	David Nadolski	R	Siobhan Laskey	✓	Debra Craig
✓	Wayne MacDonald	R	Shirley Young	✓	Roger Stoddard	R	Terry Clark
HORIZON STAFF							
✓	Margaret Melanson, VP Quality & Patient Centered Care	✓	Sonya Green-Hache, Regional Director, Volunteers Auxiliaries & Patient Engagement	R	Lauza Saulnier, Regional Director, Quality & Patient Safety Services	✓	Monica Landry, Executive Assistant to Margaret Melanson
✓	Maura McKinnon, Chief Human Resources Officer	✓	Jeff Carter, Corporate Director, Capital Assets and Infrastructure	✓	Jacquelin Gordon, Director of Nursing Professional Practice	R	Dr. Timothy Christie, Director of Ethics
EX-OFFICIO							
R	Karen McGrath, President and CEO						
GUESTS							

1.0 Call to Order

- 1.1 Welcome W. Macdonald/
M. Melanson
- Meeting was called to order by W. MacDonald, Co-Chair. It was noted there was no quorum present and business of the meeting could not proceed. The meeting was then adjourned.
 - Presentations on Strategic Plan Objectives and Designated Support Person could proceed but no business could arise from the presentations. A summary of the presentations is as follows

2.0 Presentation

- 2.1 Strategic Plan Objectives Presentation M. Melanson
- Margaret presented an overview of Horizon's Strategic Plan which included Horizon's mission, vision and values, guiding principles, the 12 strategic objectives and top priorities.
 - Next steps will be to create Strategic Objective Advisory Groups for each strategic objective; recruit Patient Experience Advisors (PEAs) to sit on each committee, hold workshops with the Strategic Objective Advisory Group members to identify measures, targets and priority initiatives. PEAs will be recruited through an Expression of Interest.
- 2.2 Designated Support Person (DSP) Update (*formerly known as EPC*) S. Green-Hache
- The current version of the document is before the Provincial COVID-19 Task Force for review. The finalized document will be shared with PFAC.

3.0 Other Business

3.1	Discuss Next Steps: Top 3 Priority Indicators <ul style="list-style-type: none">Discharge & Transition, Coordination of Care and Communication about Medications - Deferred	All
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