

Regional Health Authority B Horizon Health Network

Minutes of meeting

Minutes of the Board of Directors meeting held on Thursday January 30, 2020 at the St. Thomas Conference Centre in Fredericton beginning at 2:00 pm

Directors: John McGarry (Chair), Douglas Baker, Jeanne Breau, Cathy Carnahan, John Cormier, Linda Forestell, Pauline Gallant, Dan McCarthy, Michael McCoombs, Jane Mitton-MacLean, Carol Reimer, Martina Shannon, Mary Schryer, André Veniot, Shelley Francis

Staff: Karen McGrath, Jean Daigle, Geri Geldart, Gary Foley, Dr. Edouard Hendriks, Dr. John Dornan, Jeff Carter, Dan Keenan, Jennifer Sheils, Margaret Melanson, Janet Hogan, Susan Dickie (recorder)

Regrets: Dr. Robert Leckey, Dr. Jennifer Hall

1. Call to Order and approval of agenda

J. McGarry, Board Chair stepped away from the meeting ; M. McCoombs, Vice- Chair called the meeting to order at 2:00 pm, a quorum for the meeting was established. Upon a **motion** from C. Carnahan, seconded by P. Gallant it was **RESOLVED** the agenda was approved as presented.

The following acknowledgement was read:

Board of Directors (Fredericton); We would like to begin by recognizing and respectfully acknowledging that we gather on unsundered and unceded traditional lands of the Wolastoquik (Wool-us-ta-gweek) people.

CARRIED

J. McGarry joined the meeting at 2:20 pm and resumed the role as Chair.

2. Presentations: Smoking Cessation

Kelly Hurley, program manager for Horizon's Centre of Excellence for Smoking Cessation, provided an update to the Board and touched on the many ways the program has made a significant and direct impact in cutting into provincial smoking rates.

Horizon's Smoking Cessation program has helped thousands of New Brunswickers to live healthier lives by providing them with the resources and support they need to overcome their addiction.

Horizon is a regional centre of excellence for the Ottawa Model for Smoking Cessation. The Ottawa Model is an evidence-based, best practice model that integrates smoking cessation into the standard of care Horizon provides.

EMANB Integration

Ginette Pellerin, Vice-President of operations for the New Brunswick Extra-Mural Program, delivered a presentation to the Board highlighting the ways the transfer of extra-mural services to the organization that also delivers ambulance services to New Brunswick has been helping to meet the needs of patients and reduce strain on the health care system.

The transfer and integration of New Brunswick's Extra-Mural Program to Medavie Health Services is generating improved health care outcomes for New Brunswickers by providing better coverage at home and in the community.

Through collaboration and innovation, the extra-mural program under Medavie has been successful in building a single point of access to home health care in the province, while standardizing clinical practices focused on optimal home health care.

Details of a new initiative being developed in cooperation with partners like Horizon to establish an Extra-Mural Program Care Coordination Centre were also shared.

Northumberland County has been selected as the site of this new initiative, which will see health care partners working together to deliver a patient and family centered care model that supports vulnerable patients with complex needs to acquire the right service at the right place at the right time by the right provider at the right intensity.

This comprehensive plan is being implemented with input and oversight from Horizon, as well as Ambulance New Brunswick, the Department of Social Development, the New Brunswick Health Council, area First Nations, the Canadian Red Cross and Ability New Brunswick.

Horizon Virtual Care App

Jennifer Sheils, Horizon's Chief Information Officer along with Krisan Palmer, Regional Telehealth manager provided an update to the Board on this exciting initiative.

A new mobile app has been developed to improve communication for pediatric and adult patients and their health care providers at the Stan Cassidy Centre for Rehabilitation.

Horizon's Virtual Care Mobile App allows patients to securely record, upload, share and store photos and videos regarding their care, at-home care or progress, and address any questions.

Now, members of their care team, can review these files and quickly provide valuable educational information through the app to patients and their families.

Early use of the app has shown early intervention by way of increased accessibility allows clinicians to be proactive versus reactive in the detection of safety and treatment requirements for this vulnerable patient population. This has improved quality of life and overall clinical outcomes.

3. Consent Agenda

3.1 Minutes of October 25, 2019

3.2 Report from Governance and Nominating Committee

- 3.3 Report from Finance, Audit and Resource Committee
- 3.4 Report from Patient, Safety and Quality Improvement Committee
- 3.5 Report from Regional Medical Advisory Committee
- 3.6 Report from Regional Professional Advisory Committee

Upon a **motion** by J. Breau, seconded by L. Forestell the consent agenda was approved as presented.

CARRIED.

4. Balanced Scorecard

M. Melanson, Vice President of Patient and Family Centred Care explained Horizon's balanced scorecards purpose is to measure progress towards achieving objectives, establishing targets and reporting quarterly performance of the organization.

M. Melanson provided an overview of the balanced scorecard results for September 2019.

5.0 Official Languages Report

M. Melanson, Vice President of Patient and Family Centred Care reported on the work of Official Languages services.

6.0 Governance and Nominating Committee Report

M. Shannon, Chair of the Governance and Nominating Committee provided a report on the committee meeting held on December 5, 2019.

6.1 Roles and Responsibility of Board Members – Policy

The revised policy was presented, and discussion was held.

Upon a **motion** by P. Gallant, seconded by L. Forestell it was **RESOLVED** the Roles and Responsibility of Board Members policy was approved as presented.

CARRIED.

6.2 New format for board agenda and reports

Board members reviewed the proposed new format of the Board agenda. It was agreed the process would be trialed for one year.

Upon a **motion** by M. Shannon, seconded by C. Carnahan it was **RESOLVED** the New format for board agenda and reports to the board be approved as presented.

CARRIED.

6.3 Community Needs Assessment – Riverview and Coverdale

Jean Daigle, Horizon's Vice President Community, shared the results of what will be the first of three updated CHNAs being developed for the Greater Moncton region.

J. Daigle explained after several months of engagement and consultation with community stakeholders, recommendations from the Riverview-Coverdale Community Health Needs Assessment (CHNA) have been revealed.

Residents of the Town of Riverview, as well as the surrounding communities of Coverdale, Upper Coverdale, Lower Coverdale, Turtle Creek and Colpitts Settlement fall under the scope of this new assessment.

A Community Advisory Committee (CAC) featuring representation from the municipality, area schools, churches, as well as a broad assortment of community organizations and stakeholder groups were directly involved with the development of the health and wellness priorities which is at the core of this exercise.

Priorities were finalized in November and included themes such as enhancing local primary health care capacity, improving local capacity to address the mental health and mental resiliency needs of children and youth and the need for more affordable housing to support citizens who are homeless or vulnerably housed.

The recommendations from the CHNA will be actioned in the months ahead.

Upon a **motion** by J. Breau, seconded by P. Gallant it was **RESOLVED** the recommendations contained in the Community Needs Assessment – Riverview Coverdale be endorsed as presented.

CARRIED.

7.0 Finance Audit and Resource Committee

D. McCarthy, Chair of the Finance, Audit and Resource Committee reported on the meeting that took place on December 5, 2019.

7.1 Financial Statement – October 31, 2019

D. Keenan, Horizon's Chief Financial Officer presented the financial results for October 2019. Horizon Health is reflecting a deficit of \$5,514,000 as of October 2019. The operating plan includes a projected deficit of \$10 million for fiscal 2019-20 and Department of Health staff are aware of this. The latest projections indicate the deficit could be in the range of \$10.5 million for the year. The primary area of concern is the Clinical Heart Centre where the number of patient days continue to run high, and the recruitment of a physiologist to the NB Heart Centre has resulted in increased costs.

Upon a **motion** by D. McCarthy, seconded by J. Mitton-MacLean it was **RESOLVED** the Financial Statements for October 31, 2019 be received as presented.

CARRIED.

8.0 Patient Safety and Quality Improvement Committee

C. Reimer, Chair of the Patient Safety and Quality Improvement Committee reported on the meeting that took place on December 5, 2019.

9.0 Regional Medical Advisory Committee

Dr. John Dornan, Regional Chief of Staff reported on the Regional Medical Advisory Committee held on November 29, 2019. The RMAC Newsletter was provided to the board as part of his report.

10.0 Regional Professional Advisory Committee

G. Geldart, Co-Chair of the Regional Professional Advisory Committee provided a report from the meeting held on December 12, 2019.

11.0 Other Items

Coronavirus

M. Melanson, VP of Patient Family Centred Care read a statement to the Board regarding the outbreak of the coronavirus (COVID-19).

12.0 Questions from the Public

Ms. Norma Dubé was the moderator.

Mr. Robin Andrews was provided an opportunity to address the Board Chair.

13. Adjournment

With there being no further business, the meeting was adjourned at 4:36pm on a motion by C. Carnahan.

CARRIED.

John McGarry, Board Chair

Karen McGrath, Corporate Secretary