



Regional Health Authority B Horizon Health Network

Minutes of meeting

Minutes of a meeting of the Board of Directors held on Friday, December 11, 2020.

Directors: John McGarry (Chair), Douglas Baker, Jeanne Breau, John Cormier, Linda Forestell, Pauline Gallant, Dan McCarthy, Michael McCoombs, Jane Mitton-MacLean, Carol Reimer, Martina Shannon, Shelley Francis, Mary Schryer, André Veniot

Staff: Karen McGrath, Jean Daigle, Geri Geldart, Gary Foley, Dr. Edouard Hendriks, Dr. John Dornan, Jeff Carter, Dan Keenan, Jennifer Sheils, Margaret Melanson, Maura McKinnon, Janet Hogan, Susan Dickie (recorder)

Regrets: David Shipley

1. Call to Order and approval of agenda

John McGarry, Board Chair, called the meeting of the Board of Directors to order at approximately 10:00 am. He welcomed two new board members; Shelley Francis who is a returning member of the Board, and David Shipley replacing Cathy Carnahan. Both are ministerial appointees until the next municipal election in May 2021.

Upon a **MOTION** by C. Reimer, **Seconded** by A. Veniot it was **RESOLVED** the agenda was approved as circulated.

CARRIED.

1.2 Approval of minutes of October 8, 2020

Upon a **MOTION** by M. McCoombs, **Seconded** by M. Schryer it was **RESOLVED** the Minutes of October 8, 2020 were approved as presented.

CARRIED.

Presentations:

2.1 Research Services

Dr. Pam Jarrett provided an overview to the Board of Directors highlighting some of the exciting research taking place within Horizon across multiple fields of study, while also touching on why the work carried out by Horizon Research Services is so critically important to our organization.

She noted Horizon's research efforts – which take place across multiple fields of study – can help inform and guide best practices in health care, while also leading to improved patient outcomes and fostering a spirit of collaboration and meaningful engagement with partners both within and outside of Horizon, ultimately raising the profile of Horizon within the broader research community.

The team recently formalizing an agreement with the Canadian Institute for Health Research, Canada's largest provider of grant funding, which now allows Horizon researchers the option of referencing their affiliation with the health authority when applying for funding consideration.

As part of the pact, Horizon also has approval to receive and administer research grant funding through the CIHR.

This is a significant step, one that opens a vital new funding stream for our researchers that will surely support many exciting projects well into the future.

A major part of the success of Horizon Research Services has come through the strong level of collaboration it enjoys with multiple stakeholders and partners on local, provincial, national and international level. Key partners include the New Brunswick Health Research Foundation, nursing homes, university research communities, and provincial programs like Trauma NB and orthopedics.

Over the years, Horizon has secured millions of dollars in grant funding through various sources, helping realize important clinical research studies in fields including: dementia, falls prevention, primary care and dementia, brain health, hip fractures and many more.

This represents just a small portion of the work taking place, and Horizon Research Services is looking forward to sharing more positive news in the days, weeks and months ahead.

2.2 NB Trauma Services

Mr. Ian Watson, Administrative Director and Dr. Tushar Piche, Medical Director the New Brunswick Trauma Program delivered a presentation to the Board looking back on the challenges and successes of the last decade while offering a glimpse into where the program goes from here.

For the last 10 years, the New Brunswick Trauma Program has been providing leadership and coordination in clinical care, education, prevention and research related to serious and critical injuries in our province.

The Trauma NB Program is defined by partnerships and driven by analytics, as Trauma NB collaborates with clinical teams and other leaders within both Regional Health Authorities, with EM-AMB and within the Department of Health.

Dr. Piche explained the organization also provides comprehensive clinical education as well as leadership and coordination in injury prevention. Their work to enhance clinical care has resulted in provincial consensus on several key components for the seriously injured, helping to ensure optimal care for those serious and critical injuries whenever and wherever their injury occurs.

Mr. Watson added there remains must to be done within Trauma NB's recently approved 5-year strategic plan, Falls among seniors and adults involved in motorized vehicle crashes are the key drivers of injury in New Brunswick and will be the focus for the next five years. This focus will include deepening the use of data to guide decisions, enhancing clinical support for inpatient care, continuing support for emergency care and clinical education and broadening injury prevention for these priority patient populations.

3.0 CEO Report

Karen McGrath delivered a holiday message on behalf of the organization, she asked everyone to pause and reflect on everything that we have experienced this year. She spoke that although it has been a difficult year, there is a lot to celebrate. New Brunswickers have done a tremendous job in following the Public Health guidelines to curb the spread of COVID-19, and with a vaccine on its way there is much to look forward to in 2021.

The CEO expressed appreciation to all Horizon employees who will be working over the holidays. She said this year, more than ever our staff and physicians have gone above and beyond in their exceptional care for their patients.

The CEO also pointed out the organization is missing its volunteers, this absence is felt by our patients, families, our physicians and our staff members.

COVID-19

The CEO reported on the ongoing work within the organization related to COVID-19. She reported that despite many challenges Horizon has been able to keep most of our services intact, including elective surgeries and day clinics, while also balancing that with the need to keep our patients, staff and facilities safe from COVID-19.

4. Governance and Nominating committee

Mary Schryer, Committee Chair provided a report from the committee meeting held on November 5, 2020. The following are highlights from the meeting:

- The committee received a presentation from Chalmers Regional Hospital Foundation Gilles Allain, Executive Director and Trevor Corey, Board Chair of the Chalmers Hospital. Mr. Allain provided a history of the Foundation and its work over the years. The Foundation was established in 1983 as the Chalmers Hospital Foundation there has been 37 Million dollars raised through 25 campaigns. Current projects and campaigns were outlined.
- The committee endorsed the merger between The Chalmers Hospital Foundation and the Stan Cassidy Centre Foundation.
- Janet Hogan, Corporate Director of Communications spoke on the topic of the Board receiving annual reports from Horizon Foundations. This is in support of the changes to the new by-laws which formalizes the relationships between Horizon and the Foundation and a way to engage our Foundations with the Board. This will be a formal mechanism for the Foundations to share information on their strategic planning, provide updates on projects/campaigns, share their ideas and challenges with Horizon's Board of Directors.
- The committee also reviewed various policies.

5. Finance Audit and Resource Committee

Dan McCarthy, Committee chair provided a report of the committee meeting held on November 5, 2020, as part of his report the following information was reported.

5.1 Financial Results year to date – July 30, 2020

Dan Keenan, Chief Financial Officer reported Horizon Health is reflecting a surplus of \$6,760,000 as of September 2020. As mentioned at the September meeting the primary reason for the surplus is the reduction in supply cost related to the reduction in surgery during the April to June time period. D. Keenan explained although Horizon continues to have a significant surplus after six months the continued operation of screening services and assessment centres will certainly reduce that surplus through the winter.

5.2 Capital Improvement Priorities

Jeff Carter, Corporate Director of Capital Projects and Infrastructure explained only a very small percentage of deferred maintenance items are addressed annually by capital improvement funding from Department of Health. Capital Improvement funding is designed to address the deterioration of our aging facilities. The amount of funding has been insufficient over the past ten years which has created substantial issues including failure of critical infrastructure necessary for the safety of our patients and the efficient functioning of our buildings and maintenance teams. J. Carter spoke it is important to note that deferred maintenance also has a significant impact on our Capital Project dollars, as often our systems need to be brought up to code and standards during these capital projects, which impacts the budget that was designated for program improvements.

J. Carter reported the Facilities Engineering and Property Management team meets annually to review the list of priorities and confirm the list for 2021-2022. This list was presented to the Board of Directors.

Upon a **MOTION** by M. Schryer, seconded by A. Venoit it was **RESOLVED** that the Board of Directors endorse the 2021-2022 list for Capital Improvement priorities as presented.

CARRIED.

6. Patient Safety and Quality Improvement Committee

Jane Mitton-MacLean, Committee Chair provided a report of the committee meeting held on November 2, 2020. The following items were discussed:

- Presentations were received from the Oncology Network; Palliative Care Strategy and Medication Management through Covid-19
- Reports were received on Horizon Quality and Safety and complex management
- Update was received on the Incident Management System
- Update was received on Alternate Level of Care
- COVID-19 update was received

As part of the Patient Safety and Quality Improvement report, Margaret Melanson, VP of Quality Patient Centered Care presented the Quality and Safety Indicators for quarter one 2020-2021 fiscal year, services were greatly impacted by Covid-19.

7. Report of the Regional Professional Advisory Committee

Geri Geldart, Co-chair of the Regional Professional Advisory Committee provided a report on the meeting held on November 12, 2020. The following are items discussed at the meeting.

- Reports were received from Professional Practice Councils and Networks

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- Drug Diversion and Prevention presentation was provided by Douglas Doucette
- IT MDMB Application presentation was provided by Jennifer Sheils
- Update was provided on Staff Scheduling project

8. Report of the Regional Medical Advisory Committee

Dr. John Dornan, Regional Chief of Staff provided a report of the Regional Medical Advisory Committee meetings held on November 3 and December 1st, 2020.

Items discussed included:

- COVID-19
- Physician Engagement
- Senior Medical Leaders appointments

9. Other Business

None.

10. Questions from the Public

No questions were received.

11. Adjournment

Upon a Motion by C. Reimer, the meeting was adjourned at 12:04 pm.

CARRIED.

John McGarry, Board Chair

Karen McGrath, Corporate Secretary